



CREATIVE PRESCHOOL CLASS CHOICE FORM 2025-2026

1451 Ebenezer Rd.
Cincinnati, OH 45233
513.941.7254

CHILD'S NAME _____ M _____ F _____

DATE OF BIRTH _____

Creativepreschool@fuse.net

FAMILY STATUS: Current Returning New Board Member

I REQUEST TO ENROLL MY CHILD IN THE FOLLOWING CLASS. I UNDERSTAND THAT MY \$100 (\$75 EACH FOR CHILDREN ENROLLING FROM THE SAME FAMILY) REGISTRATION FEE IS NON-REFUNDABLE ONCE MY CHILD IS CONFIRMED IN MY FIRST OR SECOND OR THIRD CHOICE AS INDICATED BELOW.

THREE YEAR CLASSES

Children registering for TWO DAY 3's classes must be 3 years old by September 30, 2025.

Children registering for FRIDAY FRIENDS class must be 3 years old by December 31, 2025.

Please make a MINIMUM of 2 choices, indicating choice by placing a #1 and #2, etc. in the appropriate boxes. (EACH BOX IS ONE CHOICE!) Students who have completed Friday Friends should register for the Threes program upon completion of Friday Friends

- MONDAY/WEDNESDAY (9:00-11:30) *must be 3 years old by September 30, 2025.
- TUESDAY/THURSDAY (9:00-11:30) *must be 3 years old by September 30, 2025.
- MONDAY/WEDNESDAY (12:30-3:00) *must be 3 years old by September 30, 2025.
- TUESDAY/THURSDAY (12:30-3:00) *must be 3 years old by September 30, 2025.
- FRIDAY FRIENDS (9:00-11:30) *must be 3 years old by December 31, 2025.

FOUR- & FIVE-YEAR-OLD CLASSES

Children registering for this class must be 4 years old by December 31, 2025 or by approval

Please make a MINIMUM of 3 choices, indicating choice by placing a #1, #2 and #3, etc. in the appropriate boxes (EACH BOX IS ONE CHOICE!)

- MONDAY/WEDNESDAY/FRIDAY MORNING 8:45-11:30
- TUESDAY/THURSDAY MORNING
Please circle your time preference (*time choice is not guaranteed*): A. 8:45-11:30 or B. 8:45 – 11:45 or NO PREFERENCE
- MONDAY/WEDNESDAY/FRIDAY AFTERNOON 12:30-3:15
- TUESDAY/THURSDAY AFTERNOON 12:30– 3:15

PRE-K

Children registering for this class must be approved by the child's current Creative Preschool teacher or be 5 years old by September 30, 2025. *PREFERENCE IS ALWAYS GIVEN TO REPEATING 4's

- MONDAY/WEDNESDAY/FRIDAY 8:30-11:45

FOR OFFICE USE Status: C R N B Received date/number _____ check number _____
Class Placement _____ confirmation date _____



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GENERAL INFORMATION FORM

CHILD'S NAME _____ M _____ F _____

DATE OF BIRTH _____

FAMILY INFORMATION:

PARENT'S MARITAL STATUS: MARRIED DIVORCED SEPARATED SINGLE

CHILD LIVES WITH: MOTHER ONLY FATHER ONLY BOTH PARENTS OTHER _____

NUMBER OF PERSONS IN FAMILY (including adults) _____

SIBLINGS _____ GENDER _____ AGE _____ _____ GENDER _____ AGE _____
 _____ GENDER _____ AGE _____ _____ GENDER _____ AGE _____

GENERAL INFORMATION:

PLEASE INITIAL THE APPROPRIATE BOX AFTER EACH INFORMATION LINE INDICATING YOUR DESIRE TO HAVE THAT INFORMATION APPEAR ON YOUR CHILD'S CLASS ROSTER.

Initial YES: This information will be printed on your child's Class Roster and will be distributed to *all parents* in your child's class. It will be viewed by staff, Board, and parents in your child's class, but **WILL NOT** be made available to outside sources or published online.

Initial NO: This information **will be omitted** from your child's Class Roster. It will be used by staff only.

Please fill in the following information by printing clearly and legibly.	YES	NO
Address _____ City _____ Zip _____		
Home phone: _____		
Father's name (first and last): _____		
Father's Cell phone: _____		
Mother's name (first and last): _____		
Mother's Cell phone: _____		
Email address(es): _____		

PLEASE INITIAL THE APPROPRIATE BOX FOR THE FOLLOWING:

I give permission for photos taken of my child during class or school events to be used by Creative Preschool. I understand that names will <i>not</i> appear.		
I give permission for my child to be included in photos and videos that appear on the Creative Preschool's Facebook pages. These pages are administered by Creative Preschool staff and Board President only. I understand that children's names will <i>not</i> appear.		

Parent or Guardian must sign. *By signing below, I give or deny my agreement to the above choices.*

SIGNATURE _____ date _____



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ENROLLMENT AGREEMENT

I hereby make application to have _____, a child of _____ years of age, attend
(Child's Name)

Creative Preschool, Inc. for the school term, September 2025-May 2026. I am the _____ of the said child.
(Parent or Guardian)

PLEASE CIRCLE THE PROGRAM IN WHICH YOU WISH TO ENROLL:

- PRE-K PROGRAM** \$2043.00 per school year or \$227.00 per 9 installments
3 ¼ hour class PLUS a \$100.00 (\$75 each for families registering more than one child) Registration Fee.
- 3-DAY 4's PROGRAM** \$1818.00 per school year, or \$202.00 per 9 installments
2 ¾ hour class PLUS a \$100.00 (\$75 each for families registering more than one child) Registration Fee.
- 2-DAY 4's PROGRAM** \$1,521.00 per school year, or \$169.00 per 9 installments Option A. 2 ¾ hour class
2 ¾ hour class or \$1,566.00 per school year, or \$174.00 per 9 installments Option B. 3-hour class
3 hour class PLUS a \$100.00 (\$75 each for families registering more than one child) Registration Fee.
- 2-DAY 3's PROGRAM** \$1,458.00 per school year, or \$162.00 per 9 installments
2 ½ hour class PLUS a \$100.00 (\$75 each for families registering more than one child) Registration Fee.
- 1-DAY 3's PROGRAM** \$1143.00 per school year, or \$127.00 per 9 installments
2 ½ hour class PLUS a \$100.00 (\$75 each for families registering more than one child) Registration Fee.

REGISTRATION FEES ARE IN ADDITION TO TUITION AND ARE NON-REFUNDABLE

Tuition Payment agreement – Once confirmed registered for the 2025-2026 school year

It is agreed that, once my child is placed on a class roster for the 2025-2026 school year, I shall not be relieved of my obligation to make payments herein agreed to, and that no deduction or allowance from any said payments shall be made by reason of the absence or withdrawal of pupil except by petition in writing to the Board of Directors, nor shall there be a deduction for any cancellation of class due to emergency days. It is understood that the school reserves the right for any cause that the officers of said school may consider sufficient, to suspend or dismiss the child.

The school regulations, as stated in the information booklet, not at variance with any of the provisions herein, are to be considered as, and made part of, this agreement. **THIS IS A LEGAL AND BINDING CONTRACT.**

Dated in Cincinnati, Ohio this _____ day of _____, 20_____.

Child's Name _____ SIGNED: _____
(Person Responsible for Tuition Payments)

Address _____ Child's Date of Birth _____

Date of Admission: September 2025

REGISTRATION PROCESS 2025-2026

Attached are your registration forms for the 2025-2026 school year. Please fill out all forms completely and return with a check payable to Creative Preschool for the \$100 (\$75 each for families registering multiple children) registration fee. Registration is not considered complete without a registration fee.

FILLING OUT REGISTRATION FORMS:

Please be mindful of the following:

- It is important to register for a CLASS TIME that is good for you, not teacher, because teachers may change!
- You must make a minimum of 3 class choices, indicated by a 1, 2 and a 3 in *different* BOXES.
- Each BOX is a single choice, regardless of your class beginning time preference. For example, TTh morning 8:45-11:30 cannot be choice #1 and TTh morning 9:00-11:45 choice #2.
- PRE-K CLASS: Please be advised that repeating 4-year-old children receive preference for enrollment in PreK.
- Therefore, all 3-year-old students wishing to enroll in PreK MUST make 2 additional choices in the 4's program for a total of 3 choices.
- Upon completion of Friday Friends, students should progress to the Threes program.

REGISTRATION PROCESS:

- **January 6th:** Registration forms will be accepted from all NEW, RETURNING and CURRENTLY enrolled students. Only 3 year old classes will receive registration forms in their cubbies for the 2025-2026 school year. Others who need one (4's repeaters or siblings) should request one from the office.
- **Monday, January 27th @ 3:30 PM: DEADLINE FOR PRIORITY REGISTRATION.** Registration paperwork and registration fee must be turned in by this date/time for CURRENT families (those who have children currently enrolled in the school) and for RETURNING families to receive priority registration.
- **Week of February 24th:** Class placement confirmation letters for currently enrolled and returning families will be sent home through school or via a phone call. THESE FAMILIES HAVE A DEADLINE OF **MARCH 10, 2025,** TO REQUEST CHANGES OR REFUNDS.
- **By March 17th:** NEW families will be placed in a class and receive a confirmation phone email or letter in the mail.
- All students registered for the 2025-2026 school year must pay the first tuition installment no later than **May 1, 2025.** Failure to do so could jeopardize your class placement.
- By **May 10, 2024,** all students who have paid their first month's tuition are considered enrolled for the 2025-2026 school year and will receive enrollment paperwork either via his/her cubby, email or snail mail.
- We ask that all families inform us immediately should your circumstances change, and you need to withdraw your child from his/her class. Often, we have waitlists for classes.
- Please reach out with questions!